

Elective Home Education

EHE Procedure

Parent writes to child's Headteacher regarding intention to home educate



Headteacher removes child from school roll



Headteacher advises Children & Young People's Services Admissions Department within ten school days (as required under Regulation 13, Education (Pupil Registration) regulations 1995)



EHE Officer sends parent a booklet and registration form



Initial visit made by EHE Officer within 3-12 months



Report written by EHE officer with copy to parents/carers



Following visit within 3 months if concern about education provision



Follow-up annual visits concentrating on progress made during the year. More frequent visits if Educational concerns